

# DIOCESE OF CHARLESTON ST. ELIZABETH ANN SETON

## TUITION ASSISTANCE GRANT

### SCHOOL FINANCIAL AID COMMITTEE GUIDELINES

*The St. Elizabeth Ann Seton Endowment funds the Diocese of Charleston St. Elizabeth Ann Seton Tuition Assistance Grant. The purpose of this grant is to assist Catholic families wishing to send their children to a Diocesan elementary school who require financial assistance.*

1. Catholic families in good standing, with their pastor's endorsement, are eligible for a St. Elizabeth Ann Seton Tuition Assistance Grant.
2. Families must apply through the school they will be attending for the year applying. The Catholic Schools Office will NOT accept applications directly from the requesting family.
3. Applications that have been reviewed by the School Finance Committee as eligible and approved by the principal (as indicated by their signature on the application), will be sent to the Pastor/Pastoral Administrator for his recommendation, endorsement, and signature.
4. All applications sent to the Catholic Schools Office must be complete before the application is processed. If received after the deadline, the applicant will not be eligible for a St. Elizabeth Ann Seton Diocesan Tuition Grant for the applying year.
- 5. The Catholic Schools Office must receive all eligible applications by the deadline specified on the application.**
6. Once the Catholic Schools Office Tuition Assistance Committee has reviewed the applications, each school receiving Tuition Assistance Grants will receive the grant in the total amount during the month of July. The school is responsible for crediting funds to the qualified student's account.
7. If the amount received by the school is less than the amount requested, it is the responsibility of the School's Financial Aid Committee to determine the grant money allocation among the qualified students.
8. Each school receiving a St. Elizabeth Ann Seton Tuition Assistance Grant will forward to the Catholic Schools Office a list of grant recipients, including the amounts awarded to each student, within 10 school days of receiving the grant check.

<p>A FACTS Financial Needs Assessment for EACH family applying</p> <p><b>(ONLY FACTS FINANCIAL NEEDS ASSESSEMENTS WILL BE ACCEPTED)</b></p>	<p><b>AND</b></p>	<p>Completed St. Elizabeth Ann Seton School Grant Application with signatures of <b>Principal and Pastor</b> for EACH family applying</p>	<p><b>AND</b></p>	<p>St. Elizabeth Ann Seton Tuition Assistance Grant School Grant Application Worksheet</p> <p><b>(MUST BE INCLUDED)</b></p>
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**SCHOOL FINANCIAL AID APPLICATIONS MUST INCLUDE**

## DIOCESE OF CHARLESTON

### ST. ELIZABETH ANN SETON TUITION ASSISTANCE GRANT

#### GRANT APPLICATION DIRECTIONS

*The St. Elizabeth Ann Seton Endowment funds the Diocese of Charleston St. Elizabeth Ann Seton Tuition Assistance Grant. The purpose of this grant is to assist Catholic families wishing to send their children to a Diocesan elementary school who require financial assistance.*

#### REQUESTS

- The Principal of the Catholic School must send all applications to the Catholic Schools office.

#### REQUIRED APPLICATION INFORMATION

- Family name and address
- Student(s) name and grade applying for the grant
- Total cost of tuition for the family for the school year for which you are applying for the grant
- The amount of tuition assistance the local parish and/or school has been able to grant the family
- Any other grant or assistance amounts approved for this family for the year applying.
- A completed FACTS Financial Needs Assessment form
- Completed School Grant Application Worksheet

#### GUIDELINES FOR GRANTS

- All information provided in the application must be accurate.
- Students must be registered at the school for which they are applying.
- Catholic Families in good standing, with their pastor's endorsement, are eligible for a St. Elizabeth Ann Seton Tuition Assistance Grant.
- The family must comply with the policies of the diocese and the attending school.
- Families must remain current in their financial responsibilities to the school during the school year.
- Applications will not be processed until all requested information is received in the Catholic Schools Office. Incomplete applications not received by the deadline, will not be eligible for a St. Elizabeth Ann Seton Diocesan Tuition Assistance Grant for the applying school year.

- The principal of the attending school must send all applications to the Catholic Schools Office. Applications will not be accepted directly from the requesting family.
- FAMILIES MUST COMPLY WITH ALL GUIDELINES IN ORDER TO MAINTAIN THEIR GRANTS.
- All previous St. Elizabeth Ann Seton Tuition Assistance Grant recipients must submit a completed application every year to be considered. There is no guarantee that past St. Elizabeth Ann Seton Tuition Assistance grantees will receive tuition assistance grants in the future.

**DIOCESE OF CHARLESTON**  
**ST. ELIZABETH ANN SETON TUITION ASSISTANCE GRANT**

**2022-2023 GRANT APPLICATION**

Please type or print clearly on all parts of the application

<b>PARENT/GUARDIAN INFORMATION</b>			
Mother/Guardian Name:			
First	Middle	Last	
Mailing Address:			
Street	Apt. #	City	
Daytime #	Evening #	Cell#	
Father/Guardian Name:			
First	Middle	Last	
Mailing Address:			
Street	Apt. #	City	
Daytime #	Evening #	Cell#	

<b>STUDENT INFORMATION –CHILD ONE – For Parent to complete</b>			
Name:			
First	Middle	Last	
Date of Birth			
mm/dd/yy			
<b>CHILD ONE 2022-2023 SCHOOL INFORMATION – For School to complete</b>			
Name of School:			
City:			
Annual Tuition:			
Tuition Assistance amount from the school: \$			
Tuition Assistance amount from the parish: \$			
Other sources of tuition assistance: total amount \$			

<b>STUDENT INFORMATION –CHILD TWO – For Parent to complete</b>			
Name:			
	First	Middle	Last
Date of Birth			
mm/dd/yy			

<b>CHILD TWO 2022-2023 SCHOOL INFORMATION – For School to complete</b>
Name of School:
City:
Annual Tuition:
Tuition Assistance amount from the school: \$
Tuition Assistance amount from the parish: \$
Other sources of tuition assistance: total amount \$

<b>STUDENT INFORMATION –CHILD THREE – For Parent to complete</b>			
Name:			
	First	Middle	Last
Date of Birth			
mm/dd/yy			

<b>CHILD THREE 2022-2023 SCHOOL INFORMATION – For School to complete</b>
Name of School:
City:
Annual Tuition:
Tuition Assistance amount from the school: \$
Tuition Assistance amount from the parish: \$
Other sources of tuition assistance: total amount \$

<b>STUDENT INFORMATION –CHILD FOUR – For parent to complete</b>			
Name:			
	First	Middle	Last
Date of Birth			
mm/dd/yy			

<b>CHILD FOUR 2022-2023 SCHOOL INFORMATION – For School to complete</b>
Name of School:
City:
Annual Tuition:
Tuition Assistance amount from the school: \$
Tuition Assistance amount from the parish: \$
Other sources of tuition assistance: total amount \$

**COMPLETED FACTS FINANCIAL NEEDS ASSESSMENT MUST ACCOMPANY THIS FORM.**

**To allow adequate time for processing please be sure to check with your child's school regarding their deadline for receiving your application and accompanying materials.**

**Deadline for the Catholic Schools Office to receive the completed application is March 25, 2022.**

**Signatures of endorsement of application for the St. Elizabeth Ann Seton Tuition Assistance Grant:**

Principal: \_\_\_\_\_

Date: \_\_\_\_\_

Pastor: \_\_\_\_\_

Date: \_\_\_\_\_