

Office Use Only: Date Rec'd _____
Amount _____ Cash/ Check _____

**Our Lady of the Rosary School
Fall Festival Craft Fair
2023 Registration Form**

Saturday, October 14, 2023 - 12pm to 4pm

Vendor Contact Information

Name and/or Distributorship Name

Physical Address

Phone # _____ Email _____

Description of Craft/ Product Distributorship

Home/ Hand Made Items and Distributor Products* accepted. No resale (without added crafter value), or garage sale items allowed. Please provide a brief description of your craft or product distributorship.

*Acceptance of distributorship products will be on a first come/ first serve basis to avoid duplicate vendors. OLR reserves the right to refuse vendor fees for products that are not conducive to the teachings of Jesus Christ and the Catholic Church.

Vender Fee: \$25

Includes 1- 10' x 10' space inside an air conditioned school gym
1 - 6 foot long rectangular table
1 - chair (1 additional chair available at request)

Guidelines

- This form must be completed and Vendor Fee must be paid by Friday, October 6, 2023. Cash or checks (made out to "OLR PTO") are accepted as payment.

- Mail to/ Drop off: Our Lady of the Rosary School
Attn: PTO
2 James Drive
Greenville, SC 29605

Vendors are expected to:

- Stay (or have representative) to sell their products
- Accept monies for the product purchases directly
- Do not puncture or stick anything other than painter's tape to the gym floor.
- Ensure that all trash around your area has been picked up and thrown away.
- Clean any spills that should happen to occur.
- Set Up Saturday, October 14th from 11:00 am to 11:59 am. Doors open promptly at noon.
- Clean Up Saturday, October 14th from 4:00 pm to 4:59 pm. Doors will be locked promptly at 5:00 pm.
- Food: At the festival, a hot dog or bratwurst combo meal is available for purchase.

- **Vendor Cancellation: Vendor Fees are NON-REFUNDABLE.**

Communications

Vendors will receive a confirmation email once all registration items (completed & signed registration form and fee paid) have been completed and reviewed.

Questions can be directed to: Mary Sloka, PTO President - email: olrpto@olrschool.net
or call 864-901-3371

By signing, Vendor agrees to the Craft Fair guidelines:

Vendor Signature

Date